

FOX CHAPEL AREA SCHOOL DISTRICT

COMBINED AGENDA STUDY SESSION
AND REGULAR BUSINESS MEETING

AUGUST 14, 2017

CALL TO ORDER

The combined agenda study session and regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by President, Terry L. Wirginis, at 7:00 p.m. on August 14, 2017, in the LGI Room at the Fox Chapel Area High School.

The meeting was opened with the Pledge of Allegiance to the Flag.

ROLL-CALL

The Board members present at roll call were Messrs. Mauro, Obernauer, Schmidt, Vyas, Weinstein, and Wirginis, and Mrs. Rutkowski. Absent were Mrs. Foster and Mrs. Garbisch. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

GUESTS

There were no guests.

SUPERINTENDENT'S REPORT

• **District's 2017 Ranks on Niche.com**

Niche.com is a service that ranks schools and districts in the Pittsburgh metro area, as well as Pennsylvania and the nation. Here are their most recent 2017 rankings of the Fox Chapel Area School District:

- Best School Districts: #2 out of 78 in the Pittsburgh metro area; #5 of 497 in Pennsylvania; and #22 out of 10,364 in the nation.
- Districts with the Best Teachers: #2 out of 75 in the Pittsburgh metro area; #4 out of 480 in Pennsylvania; and #30 out of 8,195 across the nation.
- Safest School Districts: #4 out of 75 in the Pittsburgh metro area; #16 out of 480 in Pennsylvania; and #103 out of 8,211 in the nation.
- Best School Districts for Athletes: #7 out of 73 districts in the Pittsburgh metro area; #27 out of 470 in Pennsylvania; and #327 out of 7,765 in America.
- Best Places to Teach: #2 out of 76 in the Pittsburgh metro area; #5 out of 481 in Pennsylvania; and #19 out of 7,293 in the nation.

Niche.com is a Pittsburgh-based website that uses rigorous analysis and authentic reviews from “real people” – including students, parents, and residents – to highlight the best places to live and go to school.

• **Recent Graduate Places in Top 60 in Nation**

Fox Chapel Area High School 2017 graduate **Ellen Pil** advanced, for the second year in a row, to the semifinal round in Student Congress at the National Catholic Forensic League Grand National Championship Tournament. This accomplishment places Ellen in the top 60 students in Student Congress in the nation. The Grand National Championship Tournament was held May 26-28, 2017, in Louisville, Kentucky.

Ellen qualified to represent the Pittsburgh Diocese at the national tournament by placing third in Student Congress at the Pittsburgh Diocesan Qualifying Tournament for the National Catholic Forensic League Grand National Championship Tournament in March.

• **Girls' Lacrosse Players Earn Honors**

A 2017 Fox Chapel Area graduate and two students recently received girls' lacrosse honors. 2017 Graduate **Megan McCrady** was named the Pittsburgh Post-Gazette's Player of the Year. Additionally, Meg and 2016-2017 junior **Katherine Goodwin** were named to the Class 3A All-WPIAL Team, and Meg, Kate, and 2016-2017 freshman **Mary Ellis** were all named to the WPIAL Class 3A Section 2 Team.

• **Sophomores Earn Lacrosse Honors**

Two boys' lacrosse players recently earned all-star team honors. 2016-2017 sophomore **Bradley Root** received Class 3A All-Section 2 honors for midfield and 2016-2017 sophomore **Graham Childs** received honors for defense.

• **Rowers Earn Silver Medal at Nationals**

A team of 2017 graduates/students won second place among 18 of the top teams in the nation at the Scholastic Rowing Association of America Regatta. The young men in the boys' lightweight boat included 2017 graduates **William "Tim" Marsh** and **Alan McIvor**, and 2016-2017 sophomores **Trevor Klatt**, **Connor McAtee**, and **Matthew Good** (coxswain). The team also placed second in the Midwest championship earlier in May. The national regatta was held May 26 and 27, 2017, in Camden, New Jersey.

• **2017 Grads Named to All-Section Baseball Team**

Two 2017 Fox Chapel Area High School graduates were recently named to a 2017 section baseball team. **Joshua Kieffer** and **Nicholas McRandal** were both named to the WPIAL Class 5A Section 1 Team. The teams were selected by the Post-Gazette scholastic sports staff, based on voting by WPIAL coaches.

• **Student Named Diving All-American**

Fox Chapel Area High School 2016-2017 sophomore **Jonah Cagley** was named to the National Interscholastic Swim Coaches Association (NISCA) list of 2017 All-American Divers. He was featured as part of the 2016-2017 NISCA/Speedo Boys One Meter Diving All-America Team. Jonah was one of only 100 high school divers to be named to the team and the list highlights some of the best young talents from across the country.

SOLICITOR'S REPORT

There was no report.

APPROVAL OF MINUTES

Mr. Wirginis asked if there were any additions or corrections to the minutes of the regular business meeting dated June 12, 2017. On motion by Mr. Weinstein and seconded by Mr. Obernauer, the minutes were approved as submitted.

PUBLIC COMMENTS

There were no comments.

NEW BUSINESS

The superintendent is recommending that action be taken on the following items of business:

FACILITIES/TRANSPORTATION

A. Facilities/Transportation

On motion by Dr. Vyas and seconded by Mr. Obernauer, it was unanimously resolved to approve the following Facilities/Transportation item:

1. School Bus Driver Approval – 2017-2018 School Year

Approve the drivers to operate school buses for the Fox Chapel Area School District for the 2017-2018 school year. All drivers' credentials will meet the requirements of the commonwealth of Pennsylvania prior to the first day of school for the 2017-2018 school year.

FINANCE

B. Finance

On motion by Mr. Weinstein and seconded by Mrs. Rutkowski, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10), in the amount of \$12,094,873.43 from June 1, 2017, through June 30, 2017, are approved.

2. Disbursements (B)

GO Bond Series 2013 Construction Fund disbursements (Fund 33) in the amount of \$559,334.44 for June 2017 are approved.

3. Disbursements (C)

Athletic capital projects fund disbursements (Fund 32) in the amount of \$675.00 for June 2017 are approved.

4. Disbursements (D)

General fund disbursements (Fund 10) in the amount of \$8,891,686.28 from July 1, 2017, through July 31, 2017, are approved.

5. Disbursements (E)

GO Bond Series 2013 Construction Fund disbursements (Fund 33) in the amount of \$1,611,373.88 for July 2017 are approved.

6. Disbursements (F)

Athletic capital projects fund disbursements (Fund 32) in the amount of \$7,500.00 for July 2017 are approved.

7. Finance Report (A)

The finance report for May 2017 is acknowledged and filed for audit.

8. Finance Report (B)

The finance report for June 2017 is acknowledged and filed for audit.

9. Student Activity Financial Reports

The fourth quarter 2016-2017 middle school and high school student activity financial reports are acknowledged and filed for audit.

INSTRUCTION

C. Instruction

On motion by Mr. Obernauer and seconded by Mr. Weinstein, it was unanimously resolved to approve the following Instruction items:

1. IDEA-Section 619 – Pass Through Funds/Use of Funds Agreement

Approve the sub-grant agreement for Implementation of Individuals with Disabilities Act (IDEA) – Section 619 between the Fox Chapel Area School District and the Allegheny Intermediate Unit #3 for the period July 1, 2017, through June 30, 2018.

2. Pennsylvania Department of Education – Bureau of Special Education School-Based ACCESS Program (SBAP) – Agreement

Approve the agreement for the Fox Chapel Area School District to participate in the Pennsylvania Department of Education School-Based ACCESS Program (SBAP) for the 2017-2018 school year.

3. The Watson Institute – Service Agreement

Approve the service agreement between the Fox Chapel Area School District and The Watson Institute for services to students for the 2017-2018 school year.

4. DePaul School for Hearing and Speech – Agreement

Approve the agreement between the Fox Chapel Area School District and the DePaul School for Hearing and Speech for itinerant hearing support services for the 2017-2018 school year.

5. STAT Staffing Medical Services, Inc. – Staffing Agreement

Ratify the agreement between the Fox Chapel Area School District and STAT Staffing Medical Services, Inc. to provide nursing services to students effective April 28, 2017.

6. The Western Pennsylvania School for Blind Children Outreach Services Contract Agreement

Approve the outreach services contract agreement between the Fox Chapel Area School District and the Western Pennsylvania School for Blind Children for services to students for the 2017-2018 school year.

7. Pressley Ridge Day School Autism – Contractual Agreement

Approve the contractual agreement between the Fox Chapel Area School District and Pressley Ridge for services to students for the 2017-2018 school year.

**8. Glade Run Lutheran Services/St. Stephens Lutheran Academy
Day Student Education Agreement**

Approve the day student education agreement between the Fox Chapel Area School District and Glade Run Lutheran Services/St. Stephens Lutheran Academy for services to students for the 2017-2018 school year.

9. Waterfront Learning Services – Contract

Approve the contract between the Fox Chapel Area School District and the Allegheny Intermediate Unit d/b/a Waterfront Learning Services for the 2017-2018 school year for cyber education software as needed for Fox Chapel Area Online students.

LEGISLATION/POLICY

D. Legislation/Policy

On motion by Mr. Schmidt and seconded by Mr. Obernauer, it was unanimously resolved to approve the following Legislation/Policy item:

1. Policies – Revised

Approve the following revised policies:

- No. 203 – Immunizations and Communicable Diseases
- No. 204 – Attendance
- No. 246 – School Wellness
- No. 808 – Food Services

PERSONNEL

E. Personnel

On motion by Mr. Mauro and seconded by Mr. Schmidt, it was unanimously resolved to approve the following Personnel items:

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Administration

- (1) The resignation of George C. Coutsoumbis, food service specialist for Fox Chapel Area School District, is accepted effective, June 30, 2017.

b. Professional

- (1) The resignation of Kerry S. Frank, elementary teacher at Kerr Elementary School, due to personal reasons, is accepted effective June 15, 2017.
- (2) The resignation of Virginia S. Healy, elementary teacher at Kerr Elementary School, due to retirement, is accepted effective June 15, 2017.

c. Educational Support

- (1) The resignation of Sadie E. Alex, personal care assistant at O'Hara Elementary School, due to personal reasons, is accepted effective June 12, 2017.
- (2) The resignation of Sylvia J. Camerota, special education secretary / ACCESS coordinator for Fox Chapel Area School District, due to retirement, is accepted effective July 9, 2018.
- (3) The resignation of Brandi N. David, personal care assistant at Hartwood Elementary School, due to personal reasons, is accepted effective June 12, 2017.

d. Supplemental Contract – Athletic

- (1) The resignation of Joseph Brasile, head wrestling coach at Dorseyville Middle School, due to personal reasons, is accepted effective June 23, 2017.

e. Supplemental Contract – Non-Athletic

- (1) The resignation of Adam E. Danielson, computer maintenance specialist at O'Hara Elementary School, due to personal reasons, is accepted effective June 15, 2017.

2. Appointments

a. Professional

- (1) Gabrielle R. Abati is approved as an elementary teacher at O'Hara Elementary School. This position is available due to the retirement of James Neely.

Certification: Instructional II
Education: M.Ed., California University, 2009
B.S., Saint Vincent College, 2010
Experience: 3 years, Shaler Area School District
Effective: August 21, 2017
Salary: \$53,123 based on Step 4, B+24
Fringe Benefits: As Per Collective Bargaining Agreement

- (2) Alexis F. Bergau is approved as an elementary teacher at Kerr Elementary School. This position is available due to the retirement of Virginia Healy.

Certification: Instructional I
Education: M.A., Western Michigan University, MI, 2011
B.A., Grand Valley State University, MI, 2002
Experience: 1 Year, Shaler Area School District
Effective: August 21, 2017
Salary: \$54,398 based on Step 2, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (3) Nicholas D. Kelly is approved as an elementary teacher at Hartwood Elementary School. This position is available due to the retirement of Kathleen Gigliotti.

Certification: Instructional I
Education: M.Ed., California University of Pennsylvania, 2017
B.S., Saint Francis University, 2012
Experience: 1 Year, Bellefonte Area School District
Effective: August 21, 2017
Salary: \$54,398 based on Step 2, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (4) Kaila J. Kramer is approved as a mathematics teacher at Fox Chapel Area High School. This position is available due to the retirement of Joyce DeLuca.

Certification: Instructional I
Education: M.A., University of Pittsburgh, 2016
B.S., Slippery Rock University, 2013
Experience: 1 Year, Winchester Thurston School
Effective: August 21, 2017
Salary: \$53,873 based on Step 1, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (5) Cara E. Reese is approved as an elementary teacher at Kerr Elementary School. This position is available due to the resignation of Kerry Frank.

Certification: Instructional I
Education: B.S., West Chester University, 2015
Experience: Substitute, Fox Chapel Area School District
Effective: August 21, 2017
Salary: \$45,573 based on Step 1, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (6) Gina M. Sacriponte is approved as an elementary teacher at O'Hara Elementary School. This position is available due to the resignation of Jacqueline Bell.

Certification: Instructional I
Education: B.S., John Carroll University, 2006
Teaching Certificate, University of North Carolina/Charlotte, NC, 2008
Experience: 1 year, Wake County Public Schools, NC
Effective: August 21, 2017
Salary: \$54,398 based on Step 2, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

b. Supplemental Contracts – Athletic

- (1) The athletic supplemental contracts for the 2017-2018 school term are ratified/approved.

3. Leave Replacements

a. Professional

- (1) Christine A. Buffone is approved as a one-year elementary leave replacement teacher at Kerr Elementary School. This position is available due to the educational sabbatical of Tiffany Hess.

Certification: Instructional II
Education: B.S., York College of Pennsylvania, 2000
Experience: Substitute, Kiski Area School District
Substitute, Burrell Area School District
4 years, Dallastown Area School District
4 years, West York Area School District
Effective: August 21, 2017 – Day after last day for students
for the 2017-2018 school year
Salary: \$54,173 (prorated), based on Step 5, B+24
Fringe Benefits: As Per Collective Bargaining Agreement

- (2) Leah M. Jacobs is approved as a first-semester leave replacement elementary teacher at O'Hara Elementary School. This position is available due to the educational sabbatical of Marguerite Kistler.

Certification: Instructional I
Education: B.A., Slippery Rock University, 2012
Experience: 2 years, Leave Replacement, Fox Chapel Area School District
Effective: August 21, 2017 – January 22, 2018
Salary: \$46,623 (prorated), based on Step 3, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (3) Maria C. Ricci is approved as an elementary leave replacement teacher at O'Hara Elementary School. This position is available due to the childrearing leave of Megan Reid.

Certification: Instructional I
Education: B.S., Duquesne University, 2015
Experience: Substitute, Hampton Township School District
Effective: August 21, 2017 – April 2, 2018
Salary: \$45,573 (prorated), based on Step 1, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (4) Micaela S. Tucker is approved as a one-year elementary leave replacement teacher at O'Hara Elementary School. This position is available due to the educational sabbatical of Jessica Resek.

Certification: Instructional I
Education: M.S., Fordham University, NY, 2012
B.S., Cornell University, 2004
Experience: 2 years, Darien Public Schools, CT
Effective: August 21, 2017 – Day after last day for students
for the 2017-2018 school year
Salary: \$54,923 (prorated), based on Step 3, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (5) Megan J. Witherell is approved as a one-year leave replacement social studies teacher at Dorseyville Middle School. This position is available due to the educational sabbatical of Albert Walker.

Certification: Instructional I
Education: M.Ed., Slippery Rock University, 2012
Experience: .5 Year, Leave Replacement Fox Chapel Area School District
Effective: August 21, 2017 – Day after last day for students
for the 2017-2018 school year
Salary: \$53,873 (prorated), based on Step 1, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

4. Changes of Status

a. Administration

- (1) Timothy A. Mahoney, assistant principal at Dorseyville Middle School, is approved as director of special education and pupil services for Fox Chapel Area School District, effective September 1, 2017. Salary is set at \$120,000 (prorated). This position is available due to the retirement of Lelona Carey.

b. Educational Support

- (1) Jena L. Subasic, personal care assistant at Dorseyville Middle School, is ratified as an instructional assistant at Dorseyville Middle School, effective August 25, 2017. Salary will be set at \$17.69/hour based on the salary scale for Instructional Assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of Susan Young.

5. Volunteers – Athletic

- a. The following athletic volunteers are ratified, effective June 1, 2017:

Connor Dixon	Boys' Football – HS
Shelley A. Zottola	Girls' Cheerleading – HS

6. Summer Programs

a. Elementary

- (1) The following are ratified as substitutes for the Fox Chapel Area School District Elementary Summer Learning Academy at a rate of \$30.00 per hour:

Dana Ferrari
Amy Myer
Darlene Tibbens
Audrey-Marie Vandebord

b. High School

- (1) Jeffrey Bonifate is ratified as an instructor for the Fox Chapel Area High School Freshman LAUNCH Program at a rate of \$30.00 per hour with a maximum of 22 hours per week including two hours of preparation.

c. STEAM Camp

- (1) The following are ratified as instructors for the STEAM Camp at Hartwood Elementary School at a rate of \$1,350.00 per week:

Cathie Gillner
Carli Hackett
Justin Papariello

- (2) Mary Jo Montgomery is ratified as an instructor for the STEAM Camp at Hartwood Elementary School at a rate of \$270/day.

d. Nursing Services

- (1) The following are ratified as substitute nurses for the summer programs at a rate of \$30.00 per hour:

Natalie Gourley
Amy Grove
Jennifer Jones

7. Employment Agreement

- a. The revised employment agreement for Megan L. Edwards, school psychologist, is approved.

8. Tenure – Information

- a. The following employees have completed three years of satisfactory teaching and are eligible for a Professional Employee's Contract (tenure) effective August 21, 2017:

Rachel Courbis
Katelyn Deet
Justin Guadagni
Heidi Pandolfi
Sarah Stewart

OPERATIONS/COOPERATIVE SERVICES

E. Operations/Cooperative Services

On motion by Mrs. Rutkowski and seconded by Mr. Weinstein, it was unanimously resolved to approve the following Operations/Cooperative Services items 1-11:

**1. AIA Document B132-2009 – Canzian/Johnston and Associates LLC
Kerr Elementary School Project**

Approve the agreement between the Fox Chapel Area School District and Canzian/Johnston and Associates LLC for architecture services related to the Kerr Elementary School project.

**2. AIA Document C132-2009 – Thomas & Williamson, LLC
Kerr Elementary School Project**

Approve the agreement between the Fox Chapel Area School District and Thomas & Williamson, LLC for construction management services related to the Kerr Elementary School project.

3. Change Orders – Dorseyville Middle School Alterations Project

Approve change orders GC-009, HC-009, EC-003, EC-004, EC-005, AA-001, and HC-010 at a total cost of \$172,414.43 for the middle school alterations project pending PDE approval of Plancon Part I. These change orders were reviewed and approved by the Fox Chapel Area School Authority Board.

4. Change Orders – Dorseyville Middle School Site Project

Approve change orders GC-001, GC-002, and GC-003 at a total cost of \$33,248.45 for the middle school site project. These change orders were reviewed and approved by the Fox Chapel Area School Authority Board.

5. Change Order – Fox Chapel Area School District Turf and Tracks Renovation

Approve change order GC-4 at a total cost of \$4,920.00 for the turf and tracks renovation project. This change order was reviewed and approved by the Fox Chapel Area School Authority Board.

6. Kennywood – School Picnic Agreement

Approve the agreement between the Fox Chapel Area School District and Kennywood Park for the Wednesday, May 30, 2018, school picnic. There is no cost to the school district.

7. Pennsylvania Educators' Clearinghouse, PA-Educator.net – Contract of Service

Ratify the contract of service between the Fox Chapel Area School District and Pennsylvania Educators' Clearinghouse, PA-Educator.net for online recruitment user fees for the period July 1, 2017, through June 30, 2018, at a cost of \$3,000.00.

**8. Plancon Part F – "Construction Documents" – Information
O'Hara Elementary School Alterations Project**

Acknowledge that the materials for Plancon Part F, "Construction Documents," for the O'Hara Elementary School Alterations Project, have been reviewed and approved by the Pennsylvania Department of Education.

STUDENT GOVERNMENT REPRESENTATIVE

There was no report.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

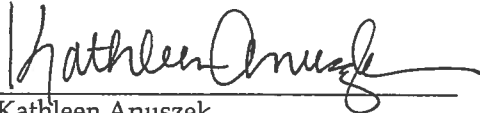
Mr. Frank welcomed everyone back, said it would be another great year, and congratulated Mr. Mahoney. Mrs. Lang talked about how awesome the new small labs are in each elementary school, and complimented administration on their hire of Mrs. Cicconi noting she is worth her weight in gold.

BOARD COMMENTS

There were no comments.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 7:12 p.m.



Kathleen Anuszek
Board Secretary