

FOX CHAPEL AREA SCHOOL DISTRICT

REGULAR BUSINESS MEETING

NOVEMBER 13, 2017

CALL TO ORDER

The regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by Vice President, Nancy B. Foster, at 7:05 p.m. on November 13, 2017, in the LGI Room at the Fox Chapel Area High School. An executive session was held prior to the meeting for contracts.

The meeting was opened with the Pledge of Allegiance to the Flag.

ROLL-CALL

The Board members present at roll call were Messrs. Mauro, Obernauer, Schmidt, Vyas, Weinstein, and Wirginis, Mrs. Foster, Mrs. Garbisch, and Mrs. Rutkowski. Mr. Wirginis was present via telephone. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

GUESTS

There were no guests.

SUPERINTENDENT'S REPORT

• **High School Choir Commissions Music Piece**

The Fox Chapel Area High School Choral Music Department commissioned a choral piece that was premiered in the spring of 2017 by the Fox Chapel Area High School Madrigal Singers. The group debuted the song, entitled "At Night," at the Pennsylvania Music Educators Association (PMEA) Annual In-Service Conference in Erie, Pennsylvania. The piece was funded through money from the district's Gala Fund.

The choral piece was composed by Connor Koppin, a well-known, nationally recognized, and award-winning composer, and the words are based on a poem by Amy Lowell. The song has been published through Oxford University Press and can be found on many music websites, including Oxford University Press and JW Pepper where many music educators purchase their music for the year. The commissioning of this piece ensures that the Fox Chapel Area School District's name is being shared with choirs from around the world. The piece can be heard at: <https://global.oup.com/academic/product/at-night-9780193517936?cc=us&lang=en#> and then click on "Audio Samples."

The Fox Chapel Area Community Gala event was held in 2012 to raise funds for the district's music and visual arts programs. An event paid for through the Gala Fund included a visit from nationally-known, Boston-based song leader and composer Nick Page, who came last spring and led an all-elementary chorus as part of a special Community Sing Concert. The elementary music department also commissioned a song for its choirs written by Page entitled "Train Song." Additionally, the elementary bands commissioned a song that was debuted last spring, entitled "Bringer of War" by Brian Balmages.

SOLICITOR'S REPORT

There was no report.

APPROVAL OF MINUTES

Mrs. Foster asked if there were any additions or corrections to the minutes of the regular business meeting dated October 9, 2017. On motion by Mrs. Garbisch and seconded by Mrs. Rutkowski, the minutes were approved as submitted.

PUBLIC COMMENTS

There were no comments

NEW BUSINESS

The superintendent is recommending that action be taken on the following items of business:

FACILITIES/TRANSPORTATION

A. Facilities/Transportation

No action is requested.

FINANCE

B. Finance

On motion by Mr. Weinstein and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10), in the amount of \$6,778,243.68 from October 1, 2017, through October 31, 2017, are approved.

2. Disbursements (B)

GO Bond Series 2013 Construction Fund disbursements (Fund 33) in the amount of \$1,734,816.01 for October 2017 are approved.

3. Disbursements (C)

Athletic capital projects fund disbursements (Fund 32) in the amount of \$8,265.00 for October 2017 are approved.

4. Finance Report

The finance report for September 2017 is acknowledged and filed for audit.

5. Budget Transfers

The budget transfers for 2017-2018 are approved.

6. Student Activity Financial Reports

The first quarter 2017-2018 middle school and high school student activity financial reports are acknowledged and filed for audit.

7. Jordan Tax Service, Inc. – Real Estate Tax Collector – Fox Chapel Borough

Approve the proposal from Jordan Tax Service, Inc., dated September 15, 2017, for the preparation and collection of the 2018 through 2021 school real estate taxes within Fox Chapel Borough in the Fox Chapel Area School District at a fee of \$3.65 per tax bill.

8. Jordan Tax Service, Inc. – Real Estate Tax Collector – O’Hara Township

Approve the proposal from Jordan Tax Service, Inc., dated September 15, 2017, for the preparation and collection of the 2018 through 2021 school real estate taxes within O’Hara Township in the Fox Chapel Area School District at a fee of \$3.65 per tax bill.

9. Award of Bids

The administration is authorized to award the following bids for the 2017-2018 school year:

Athletic Supplies Bids – Spring

BSN Sports P.O. Box 49 Jenkintown, PA 19046	\$3,537.68
Century Sports 115 E. McMurray Road McMurray, PA 15317	\$9,331.53
Pyramid School Products 6510 N. 54th Street Tampa, FL 33610	\$25.00
MF Athletics P.O. Box 8090 Cranston, RI 02920-0090	\$991.00
Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468-1298	\$125.00

INSTRUCTION

C. Instruction

On motion by Mr. Obernauer and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Instruction item:

1. January 2018 Graduates

The following students are eligible for midyear graduation, subject to final approval by the high school lead principal:

Amanda Bozic
Brea Burkovich
Thomas Fite
Taylor Grandizio
Troy Hazard
Hailey Johnson
Ananya Malkani
Madison Marcussen

Cara Marino
Shanna McKaveney
Mallory McNally
Katelyn Photopoulos
Adam Skvorak
Eliana Tolentino
Anna Troyan
Ruopeng Wang

LEGISLATION/POLICY

D. Legislation/Policy

No action is requested.

PERSONNEL

E. Personnel

On motion by Mr. Mauro and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Personnel items:

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Administration

- (1) The resignation of James P. Prager, Jr., assistant principal at Dorseyville Middle School, due to retirement, is accepted effective January 22, 2018.

b. Supplemental Contracts – Athletic

- (1) The resignation of Geoffrey M. Dutelle, girls' middle school volleyball coach, due to personal reasons, is accepted effective October 14, 2017.
- (2) The resignation of Erin C. Kust, girls' varsity cheerleading assistant coach (fall), due to personal reasons, is accepted effective November 16, 2017.
- (3) The resignation of Erin C. Kust, girls' varsity cheerleading assistant coach (winter), due to personal reasons, is accepted effective November 16, 2017.

2. Appointments

a. Administration

- (1) Dana L. Simile is approved as coordinator of English language arts for Fox Chapel Area School District.

Education: B.A., Washington and Jefferson College, 2004
M.Ed., Chatham University, 2006
M.Ed., Slippery Rock University, 2015
Experience: 9 years, Quaker Valley School District
Effective: To Be Determined
Salary: \$85,000 (prorated)
Fringe Benefits: As Per Employment Agreement

b. Nutrition Center

- (1) Jennifer A. Detwiler is ratified as a permanent, part-time (three hours per day) nutrition center employee in the Fox Chapel Area High School cafeteria. Hourly salary is set at \$10.20 per hour with no fringe benefits, effective October 17, 2017. This position is available due to the resignation of Anita Demme.

c. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contract is approved for the 2017-2018 school term:

Bryan J. Deal	Boys' Assistant Basketball Coach – MS	\$4,335.00
Shelley A. Zottola	Girls' Varsity Cheerleading Asst. Coach (Winter)	\$2,332.00

3. Leave Replacements

a. Professional

- (1) Aimee E. Berardi is ratified as mid-level science leave replacement teacher at Dorseyville Middle School. This position is available due to the childrearing leave of Kristen Quinlisk.

Certification: Instructional I
 Education: B.S., Duquesne University, 2013
 Experience: .5 Year, Leave Replacement, Fox Chapel Area School District
 Effective: November 10, 2017 – Day after last day for students
 for the 2017-2018 school year
 Salary: \$45,573 (prorated), based on Step 1, B+0
 Fringe Benefits: As Per Collective Bargaining Agreement

- (2) Meagan M. Dailey is ratified as an elementary leave replacement teacher at Kerr Elementary School. This position is available due to the childrearing leave of Megan Glies.

Certification: Instructional I
 Education: B.S., Slippery Rock University, 2015
 Experience: Substitute, Kelly Educational Staffing
 Effective: November 6, 2017 – Day after last day for students
 for the 2017-2018 school year
 Salary: \$45,573 (prorated), based on Step 1, B+0
 Fringe Benefits: As Per Collective Bargaining Agreement

- (3) Susanne M. Osche is ratified as a leave replacement school nurse at Kerr Elementary School. This position is available due to the childrearing leave of Natalie Gourley.

Certification: Instructional I
 Education: B.S., Carlow University, 1995
 Experience: .5 Year, North Hills School District
 .5 Year, Fox Chapel Area School District
 Effective: October 31, 2017 – March 23, 2018
 Salary: \$46,098 (prorated), based on Step 2, B+0
 Fringe Benefits: As Per Collective Bargaining Agreement

- (4) Alexis L. Taylor is ratified as an elementary leave replacement teacher at O'Hara Elementary School. This position is available due to the medical leave of Beth Ivins.

Certification: Instructional I
Education: B.A., George Mason University, 2013
M.Ed., Carlow University, 2017
Experience: Substitute, Kelly Educational Staffing
Effective: October 16, 2017 – March 9, 2018
Salary: \$53,873 (prorated), based on Step 1, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

4. Volunteers – Athletic

- a. The following athletic volunteers are ratified, effective October 4, 2017:

Alfred Beeken	Boys' Freshman Basketball
Timothy Lang	Boys' Freshman Basketball

5. Election of District Superintendent and Deputy Superintendent

a. Resolution – Election of District Superintendent

- (1) The election of Gene Freeman, Ed.D., to the position of district superintendent of the Fox Chapel Area School District for a 5-year term commencing on July 1, 2018, and in accord with the agreement presented at this meeting, is approved.

b. Resolution – Election of Deputy Superintendent

- (1) The election of David P. McCommons, Ed.D., to the position of deputy superintendent of the Fox Chapel Area School District for a 5-year term commencing on July 1, 2018, and in accord with the agreement presented at this meeting, is approved.

6. Settlement

Approve resolution of personnel matter as presented.

OPERATIONS/COOPERATIVE SERVICES

E. Operations/Cooperative Services

On motion by Mrs. Garbisch and seconded by Mr. Weinstein, it was unanimously resolved to approve the following Operations/ Cooperative Services items:

1. Change Orders – Dorseyville Middle School Alterations Project

Approve change orders PC-006, PC-007, EC-006, EC-007, EC-008, EC-009, and EC-010 at a total cost of \$6,551.76 for the middle school alterations project pending PDE approval of Plancon Part I. These change orders were reviewed and approved by the Fox Chapel Area School Authority Board.

2. Change Order – O'Hara Elementary School Alterations Project

Approve change order EC-001, at a cost of \$897.00 for the O'Hara Elementary School alterations project pending PDE approval of Plancon Part I. This change order was reviewed and approved by the Fox Chapel Area School Authority Board.

3. Change Orders – Fairview Elementary School Alterations Project

Approve change orders GC-001, GC-002, GC-003, GC-004, GC-005, GC-006, PC-001, PC-002, EC-001, and EC-002, at a total cost of \$26,956.30 for the Fairview Elementary School alterations project. These change orders were reviewed and approved by the Fox Chapel Area School Authority Board.

**4. Resolution 2017-14 – Pursuant to Act 34 of 1973
Kerr Elementary School Project**

Approve resolution 2017-14 authorizing the public hearing to review the Kerr Elementary School project; authorizing the advertising of the public hearing; and authorizing the maximum building cost of \$16,313,244.00, and maximum project cost of \$21,158,225.00.

5. Resolution 2017-15 – Small Games of Chance

Approve resolution 2017-15 recognizing certain civic and service associations for the purpose of conducting small games of chance.

6. Safety Incentive Program

Approve the Fox Chapel Area School District safety incentive program for the period January 1, 2018, through May 31, 2018, for district employees at an estimated cost of \$7,000.00.

STUDENT GOVERNMENT REPRESENTATIVE

Justin Breen, student government president, gave his report on the blood drive, the community outreach committee activities, and the fundraisers for the telethon. He also wished everyone a wonderful Thanksgiving.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

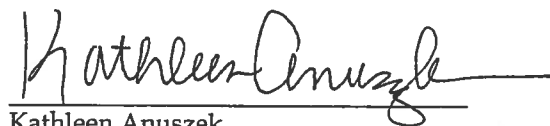
Mr. Frank congratulated Dr. Freeman, Dr. McCommons, and Ms. Simile.

BOARD COMMENTS

There was one comment. Mr. Weinstein wished everyone a great Thanksgiving.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 7:15 p.m.



Kathleen Anuszek
Board Secretary