

January 11, 2016

CALL TO ORDER/ROLL CALL — The Board of School Directors of the Fox Chapel Area School District held its combined agenda study session and regular business meeting at Fox Chapel Area High School January 11, 2016. President Terry L. Wirginis called the meeting to order at 6:30 p.m. Also in attendance were Vice President Nancy B. Foster; Treasurer Charles R. Burke Jr.; Somer Obernauer Jr.; Lisa M. Rutkowski; Eric C. Schmidt; Dharmesh Vyas, M.D., Ph.D.; and Joel R. Weinstein.

GUESTS

•**Peter J. Vancheri**, CPA, Hosack, Specht, Muetzel & Wood LLP, presented the district financial statements for the fiscal year ended June 30, 2015.

•**School Director Recognition Month** – Fairview Elementary School Students

SUPERINTENDENT’S REPORT

Enrollment and Fire Drills — Received the enrollment and the fire drills report.

Information

•**Students Raise More than \$68,000 for Live Like Lou**

Fox Chapel Area School District students held their 26th annual telethon December 23, 2015, and raised more than \$68,000! This year’s telethon total is a record-breaking total and brings the money raised by Fox Chapel Area students to more than \$696,000 over the last 26 years for various local and regional charities. This year’s total also includes a matching donation of \$25,000 that was made by an anonymous Fox Chapel Area School District family.

This year, the telethon raised money for Live Like Lou, which was started by two parents in the Fox Chapel Area School District to help ALS patients and their families in Western Pennsylvania. Once again, the telethon involved students from all of the schools in the Fox Chapel Area School District (Fairview, Hartwood, Kerr, and O’Hara elementaries; Dorseyville Middle School; and Fox Chapel Area High School). Student, teacher, parent, and community representatives participated in the telethon benefiting Live Like Lou by making donations. Additionally, Suzanne Alexander, a founder of Live Like Lou, appeared as part of the telethon, as well as WTAE broadcaster and the host of WTAE’s “Chronicle,” Sally Wiggin. The public was also invited to make donations through each of the district’s schools.

Live Like Lou, a fund of The Pittsburgh Foundation, is a local organization focused on raising awareness of ALS (Amyotrophic Lateral Sclerosis, or Lou Gehrig’s Disease), supporting scientific research targeted at finding a cure, and providing care for ALS patients and their families in Western Pennsylvania. Specifically, the Fox Chapel Area telethon supported Live Like Lou Patient Care Fund grants, the Iron Horse Awards for Kids grants, and the Live Like Lou Center for ALS Research. Live Like Lou was started by Neil Alexander and his wife Suzanne in 2012. Unfortunately Neil passed away in 2015, but his wife continues the work of this important charity in his honor.

•**Students Named to All-Star Field Hockey Teams**

Five Fox Chapel Area High School students have been named to all-star field hockey teams. Junior **Megan McCrady** and sophomores **Grace Kneppshield** and **Abigail Pitcairn** were named to the All-WPIAL team. Additionally, all three young women, as well as senior **Maggie McIlroy** and sophomore **Paige Ryan**, were named to the Section 2-AAA team.

•**Student Selected for Boys’ Soccer All-Star Game**

Fox Chapel Area High School senior **Kota Furuwata** was chosen to play in the 11th Annual Western Pennsylvania Soccer Coaches Association (WPSCA) All-Star Game. Kota played in the WPIAL Class AAA game which was held November 28, 2015, at Highmark Stadium. The game included the top senior soccer players from across Western Pennsylvania.

•**Students Named to Girls’ All-Star Soccer Teams**

Five members of the Fox Chapel Area High School Girls’ Soccer Team have been selected for all-star teams. Senior **Taylor Cohen** was named to the All-WPIAL team. Junior **Deena DeBaldo** was named to the 2015 Pittsburgh Post-Gazette Girls’ Soccer All-Star Team, and Deena, as well as Taylor, were both named to the PG North Xtra Girls’ Soccer All-Star Team. Also, Taylor, Deena, and seniors

Maggie Coulson and **Alexis Schwartz**, as well as junior **Dixon Veltri**, were all named to the WPIAL Class AAA Section 3 All-Section Team. Additionally, Taylor and Deena were named to the Valley News Dispatch all-star first team and Maggie and Dixon were named to the newspaper's second team. Deena was also named to the Pittsburgh Tribune-Review Girls' All-Star Soccer Team.

•Students Named to Boys' All-Star Soccer Teams

Six members of the Fox Chapel Area High School Boys' Soccer Team have been selected for all-star teams. Senior **Kota Furuhata** was named the 2015 Pittsburgh Post-Gazette North Xtra Boys' Soccer All-Star Player of the Year and junior **Michael Snowball** was named to the PG North Xtra Boys' Soccer Team. Kota was also named to the PG Boys' Soccer All-Star Team. Additionally, Kota, Michael, and senior **Yarden Solomon**, junior **Jung Hong**, and sophomore **Carson Cohen** were named to the WPIAL Class AAA Section 3 All-Section Team. Kota, Jung, and Michael were named to the Valley News Dispatch all-star first team; Carson and Yarden were named to the second team; and sophomore **Jakob Dunn** was named to the third team. Kota was also named to the Pittsburgh Tribune-Review Boys' All-Star Soccer Team.

•Student Named to All-Star Volleyball Teams

Fox Chapel Area High School senior **Ana Spangenberg** has been named to two all-star volleyball teams. Ana was chosen for the All-WPIAL Class AAA girls' volleyball first team and for the WPIAL Class AAA Section 4 Team.

•Student Named to All-Star Football Teams

Fox Chapel Area High School senior **Tommy Smith** has been named to the WPIAL Class AAAA Northern Eighth Offensive Team. Additionally, Tommy was also named to the Pittsburgh Post-Gazette North Fabulous 22 All-North Football Team and to the Valley News Dispatch 2015 football all-star second team.

•2016-2017 Kindergarten Registrations/Parent Orientations

Registration of children who will enter kindergarten in the fall of 2016 is scheduled in the Fox Chapel Area schools during the month of February. Orientation meetings to acquaint parents with the kindergarten program and registration process are also scheduled during February.

Children must be five years of age on or before September 1 to be admitted to kindergarten and age six by September 1 for first grade in the 2016-2017 school year. A certificate of birth date, immunization records, two proofs of residency, and a photo id must be presented for registration. A child will not be officially registered in the school until all of these items are presented.

According to Pennsylvania Department of Health regulations, children must be immunized with the following before being admitted to kindergarten:

- Diphtheria and Tetanus (4 doses, including 1 after the child's fourth birthday);
- Polio – OPV or IPV (3 doses);
- Measles and Mumps on or after the child's first birthday (2 doses);
- Rubella on or after the child's first birthday (1 dose);
- Hepatitis B (3 doses); and
- Varicella (chicken pox) immunity, either from vaccination (2 doses) or history of disease (written statement from physician indicating year and month of disease or laboratory testing).

Persons having medical or religious objections to these immunizations should contact the school nurse.

The schedule for new kindergarten parent orientation meetings and kindergarten registration is as follows:

–Fairview Elementary School*

Parent Orientation Meeting: February 18, 2016 – Fairview Elementary School Library – 7 p.m.

Registration: February 25, 2016 – Fairview Elementary School Lobby – 9-11 a.m. & 1-3 p.m.

The school is located at 738 Dorseyville Road in Indiana Township. The phone number is 412/963-9315.

–Hartwood Elementary School*

Parent Orientation Meeting: February 11, 2016 – Hartwood Elementary School Library – 6 p.m.

Registration: February 18, 2016 – Hartwood Elementary School Entryway – 8-11 a.m. & 1-2:30 p.m.

The school is located at 3730 Saxonburg Boulevard in Indiana Township. The phone number is 412/767-5396.

—**Kerr Elementary School***

Parent Orientation Meeting: February 9, 2016 – Kerr Elementary School Multipurpose Room – 6 p.m.

Registration: February 16, 2016 – Sharpsburg Community Library – 10 a.m.-2 p.m. & February 17, 2016 – Kerr Elementary School Conference Room – 10 a.m.-3 p.m.

The school is located at 341 Kittanning Pike in O'Hara Township. The phone number is 412/781-4105. The Sharpsburg Community Library is located at 1212 Main Street in Sharpsburg.

—**O'Hara Elementary School***

Parent Orientation Meeting: February 9, 2016 – O'Hara Elementary School Auditorium – 6 p.m.

Registration: February 17, 2016 – O'Hara Elementary School Commons Area – 8:30 a.m.-12 noon & 1-3:30 p.m.

The school is located at 115 Cabin Lane in O'Hara Township. The phone number is 412/963-0333.

**Additionally, EVENING registration sessions for all elementary schools will also be held in February. Registration for all incoming kindergartners will be held February 18, 2016, from 4-6 p.m. at the Sharpsburg Community Library located at 1212 Main Street in Sharpsburg. Registration for all incoming kindergartners at all schools will also be held February 19, 2016, from 5-7 p.m. in the Fox Chapel Area High School large group instruction room. Please use the athletics entrance near the fox statue by the auditorium. The high school is located at 611 Field Club Road in O'Hara Township.*

All parents are urged to attend the scheduled orientation session at their child's prospective school. Parents who are unable to attend the orientation session or registration session for any reason should contact the building principal to make alternate arrangements. Incoming kindergarten families are also encouraged to sign up for the elementary Story Times hosted by each school. They are also encouraged to sign up for winter or spring Creativity and Literacy Program class sessions by calling 412/696-1400 or by visiting clp.fcasd.edu.

All of the elementary schools in the district will hold an orientation for incoming kindergarten students prior to the beginning of the 2016-2017 school year.

•**Elementary Schools Host Prekindergarten Story Times**

All four elementary schools in the Fox Chapel Area School District are hosting their annual Prekindergarten Story Times. The program is designed to prepare all prospective kindergarten students for starting school during the 2016-2017 school year (age five on or by September 1, 2016). The story times will enable the incoming students to be introduced to their elementary school and the parents will gain valuable information regarding school readiness and kindergarten registration. The program is a series of sessions with new and different information presented each time and children and parents are encouraged to attend all the story times offered at their prospective school.

The Fairview Elementary Story Times will be held January 13, February 17, and April 20, 2016, from 2-3 p.m. in the school library and cafeteria. The Hartwood Elementary Story Times will be held January 29, March 3, and April 7 from 1:30-2:30 p.m. in the school cafeteria. The Kerr Elementary Story Times will be held January 27 and March 1 from 2-3 p.m. in the school library and multipurpose room. Incoming Kerr kindergartners and their parents are also encouraged to attend the Kerr Elementary Family Fun Night on April 6 from 5:30-7 p.m. at the school. The O'Hara Elementary Story Times will be held January 29, March 2, and April 7. Students with the last names beginning with A-K should attend the 10-11 a.m. sessions and students with last names beginning with L-Z should attend the 2-3 p.m. sessions.

Preregistration is requested. To register for the Fairview Elementary Story Time, visit <http://tiny.cc/2016fustory>, or call 412/963-9315. For the Hartwood Elementary Story Time, visit <http://tiny.cc/2016hwstory>, or call 412/767-5396. To register for the Kerr Elementary Story Time, visit <http://tiny.cc/2016krstory>, or call 412/781-4105. For the O'Hara Elementary Story Time, visit <http://tiny.cc/2016ohstory>, or call 412/963-0333. Residents can also visit clp.fcasd.edu for more information.

Fairview Elementary School is located at 738 Dorseyville Road in Indiana Township. Hartwood Elementary School is located at 3730 Saxonburg Boulevard in Indiana Township. Kerr Elementary School is located at 341 Kittanning Pike in O'Hara Township. O'Hara Elementary School is located at 115 Cabin Lane in O'Hara Township.

•Fox Chapel Area School Board Upcoming Meetings

February 1, 2016 – 7 p.m. – Agenda Study Session – Fairview Elementary Multipurpose Room

February 8, 2016 – 7 p.m. – Regular Business Meeting – High School LGI Room

March 7, 2016 – 7 p.m. – Combined Agenda Study Sess. & Reg. Bus. Mtg. – HS LGI Room

April 4, 2016 – 7 p.m. – Agenda Study Session – Hartwood Elementary Library

April 11, 2016 – 7 p.m. – Regular Business Meeting – High School LGI Room

May 2, 2016 – 7 p.m. – Agenda Study Session – Dorseyville Middle School Auditorium

May 9, 2016 – 7 p.m. – Regular Business Meeting – High School LGI Room

June 6, 2016 – 7 p.m. – Agenda Study Session – O’Hara Elementary Auditorium

June 13, 2016 – 7 p.m. – Regular Business Meeting – High School LGI Room

SOLICITOR’S REPORT

APPROVAL OF MINUTES – Approved the minutes of the combined agenda study session and regular business meeting and the minutes of the reorganization meeting dated December 5, 2015.

PUBLIC COMMENTS

NEW BUSINESS – The superintendent recommended that action be taken on the following items of business:

Facilities/Transportation

Iron City Workplace Services – Agreement – Approved the agreement between the Fox Chapel Area School District and Iron City Workplace Services for floor mats and mop heads effective July 1, 2016, through June 30, 2019, at a total annual cost of \$6,182.58 for mats and \$4,435.80 for mop heads with a three percent increase per year in the second and third years.

Finance

Disbursements (A) – General fund disbursements (Fund 10) in the amount of \$7,540,524.25 from December 1, 2015, through December 31, 2015, were approved.

Disbursements (B) – GO Bond Series 2013 Construction Fund disbursements (Fund 33) in the amount of \$775,256.71 for December 2015 were approved.

Disbursements (C) – Capital projects fund disbursements (Fund 31) in the amount of \$266,347.71 for December 2015 were approved.

Disbursements (D) – Athletic capital projects funds disbursements (Fund 32) in the amount of \$14,000.00 for December 2015 were approved.

Finance Report – The finance report for November 2015 was acknowledged and filed for audit.

Budget Transfers – Several budget transfers for 2015-2016 were approved.

2014-2015 Audit Report – The audit report submitted by Hosack, Specht, Muetzel & Wood, LLP for the fiscal year ended June 30, 2015, was approved.

FCASD Election Not to Increase Tax Rate Above the Index – Resolution 2016-1 – The Fox Chapel Area School District resolution 2016-1 electing not to increase the tax rate above the index in the 2016-2017 General Operating Budget was approved.

Forecast 5 Analytics, Inc. – Agreement – Approved the agreement between the Fox Chapel Area School District and Forecast 5 Analytics, Inc. for the period January 11, 2016, through June 30, 2018, for long-range forecasting software licenses at a total cost of \$42,962.50.

Purchase of TimeClock Plus – Approved the purchase of TimeClock Plus software equipment and training at a total cost not to exceed \$85,198.50.

Motion to Participate in Western Pennsylvania Electricity Consortium Extension —

Authorized participation of the Fox Chapel Area School District in the Western Pennsylvania Electricity Consortium Extension for the purchase of electricity from Direct Energy only if the price is at or below our current price. The extended agreement will begin after the final meter read date in January 2018 under our current agreement for a period of 12 months, and the price will include all costs except distribution, sales taxes, and other local utility charges as contained in the original agreement.

Sale of Maintenance Vehicles — Approved the sale of five maintenance vehicles at a total price of \$11,318.00.

Instruction

Course Approval — Approved the following secondary course addition for adoption in the 2016-2017 school year: AP Computer Science Principles.

Personnel

Candidates for employment under this section were approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

Resignations

Professional — Accepted the following professional resignation:

- **Holly L. Forsyth**, Spanish teacher for the elementary program, due to personal reasons, effective December 16, 2015.

Educational Support — Accepted the following educational support resignation:

- **Cheryl L. Jacob**, personal care assistant at Hartwood Elementary School, due to personal reasons, effective December 24, 2015.

Custodial/Maintenance — Accepted the following custodial resignation:

- **Michael J. Rapino Sr.**, custodian at O'Hara Elementary School, due to retirement, effective March 9, 2016.

Supplemental Contract – Athletic — Accepted the following athletic supplemental contract resignation:

- **Brett Burger**, middle school baseball head coach, due to personal reasons, effective immediately.

Leaves

Professional — Ratified/approved the following professional leaves:

- **Amy J. Jakubek**, educational support teacher at Kerr Elementary School, for child-rearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, beginning January 4, 2016, with return scheduled for May 25, 2016.
- **Maria M. Stewart**, elementary teacher at Hartwood Elementary School, for child-rearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, beginning February 29, 2016, with return scheduled for May 9, 2016.

Appointments

Educational Support — Ratified the following secretarial appointments:

- **Sarah B. Johnston** as secretary to the director of educational technology and the coordinator of communications for the Fox Chapel Area School District, effective December 21, 2015. Hourly salary was set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of **Cindy Huckestein**.
- **Danielle L. Turner** as a building secretary for O'Hara Elementary School, effective January 4, 2016. Hourly salary was set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the transfer of **Susan Nichols**.

Custodial/Maintenance — Approved the following custodial appointment:

- **Michael W. Ealing** as a 10-month, 8-hours/day custodian at Fox Chapel Area High School, effective January 12, 2016. Salary and fringe benefits are per the Service Employees International

Union Collective Bargaining Agreement. This position is available due to internal transfers resulting from the termination of employee “X.”

Supplemental Contracts – Athletic – The following athletic supplemental contracts were approved for the 2015-2016 school term: **Matthew Senkoski** – Middle School Track Head Coach and **Scott Vensel** – Middle School Track 1st Assistant Coach.

Supplemental Contracts – Non-Athletic – The following non-athletic supplemental contracts were ratified for the 2015-2016 school term: **Caryn Campbell** – Best Buddies Coordinator (DMS), **Stephanie Kurlej** – Best Buddies Sponsor (DMS), and **Jennifer Pro** – Best Buddies Sponsor (DMS).

Volunteers – Athletic – The following athletic volunteers were approved for the 2015-2016 school term: **Brett Burger** – Baseball Volunteer Coach, **Mary Frank** – High School Track Volunteer Coach, and **Kristie Teorsky** – High School Track Volunteer Coach.

Leave Replacements

Professional – Ratified/approved the following professional leave replacements:

- **Megan S. Jarnot** as a leave replacement elementary teacher at Kerr Elementary School, effective September 1, 2015, through the day after the last day of school for students for the 2015-2016 school term.
- **Kaila N. O'Malley** as a second-semester leave replacement elementary teacher at O'Hara Elementary School, effective January 22, 2016, through the day after the last day of school for students for the 2015-2016 school term. This position is available due to the educational sabbatical of **Danielle Gumto**.
- **Lisa M. Reppy** as a leave replacement elementary teacher at Kerr Elementary School, effective December 7, 2015, through the day after the last day of school for students for the 2015-2016 school term. This position is available due to the child-rearing leave of **Theresa Thompson**.

Changes of Status

Leave Replacements – Professional – Approved the following professional leave replacements changes of status:

- **Leah M. Jacobs**, currently a computer science leave replacement teacher at O'Hara Elementary School, for an extension of the computer science leave replacement position at O'Hara Elementary School, effective January 25, 2016, through the day after the last day for students for the 2015-2016 school term. Yearly salary was set (prorated), based on B+0, Step 1, with benefits as per the collective bargaining agreement. This position is available due to resignation of **Kathryn Hoel**.
- **Darragh L. Topper**, currently an elementary leave replacement teacher at Kerr Elementary School, for a second semester RtII Facilitator leave replacement position at Kerr Elementary School, effective January 25, 2016, through the day after the last day for students for the 2015-2016 school term. Yearly salary was set (prorated), based on M+30, Step 4, with benefits as per the collective bargaining agreement. This position is available due to educational sabbatical of **Kelly Nail**.

Extra Innings

Teachers – The following teachers were ratified as Extra Innings teachers for the 2015-2016 school term at an hourly rate with a maximum of 60 hours of planning/instruction: Fairview Elementary School – **Lisa Collins** and **Angela Wilhelm**; Hartwood Elementary School – **Rachel Courbis**; Kerr Elementary School – **Heath Asbury**, **Sean Baldis**, **Ashley Dembowski**, **Terri Kedzierski**, and **Lisa Reppy**; and O'Hara Elementary School – **Lisa Barrera**, **Katelyn Deet**, **Lauren Nasser**, **Margaret Rice**, **Laura Sherwin**, and **Ashley Thiebaud**.

Operations/Cooperative Services

Plancon Part I – Interim Reporting – Resolution 2016-2 – Approved Resolution 2016-2 authorizing the submission of Plancon Part I to the Pennsylvania Department of Education for the high school construction project.

Plancon Part D – Project Accounting Based on Estimates – Resolution 2016-3 – Approved Resolution 2016-3 authorizing the submission of Plancon Part D to the Pennsylvania Department of Education for the middle school construction project.

Plancon Part E – Design Development – Resolution 2016-4 – Approved Resolution 2016-4 authorizing the submission of Plancon Part E to the Pennsylvania Department of Education for the middle school construction project.

Change Orders – Fox Chapel Area High School Construction – Approved change orders 001-GC-017, 002-PC-013, 003-MC-009, 003-MC-010, and 004-EC-019 at a total cost of \$192,414.57 for the high school construction project. These change orders were reviewed and approved by the Fox Chapel Area School Authority Board.

Allegheny County Schools Health Insurance Consortium – Trustee Position – Approved the nomination of **Nancy B. Foster** to serve as the school board trustee for the northern region, for a two-year period, effective March 31, 2016, for the Allegheny County Schools Health Insurance Consortium.

Donation – Band Instruments – Accepted the donation of a trombone and two trumpets with a total combined current value of \$750 to the Fox Chapel Area School District, from Mrs. Leah Serwon.

STUDENT GOVERNMENT REPRESENTATIVE

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

BOARD COMMENTS

ADJOURNMENT – The meeting was adjourned at 7 p.m.

The Fox Chapel Area School District is an equal rights and opportunity school district. The school district does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, or handicap/disability. The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.

Additional information pertaining to civil rights, school district policies, and grievance procedures can be obtained by contacting the compliance officers listed below between 8 a.m. and 4 p.m. Monday-Friday. This notice is available from the compliance officers in large print, on audiotape, and in Braille.

*Title IX: David P. McCommons, Ed.D. (412/967-2456)
Section 504 and ADA: Lonnie Carey, Ed.D. (412/967-2435)
Address: Fox Chapel Area School District, 611 Field Club Road, Pgh., PA 15238*